



FORSYTH COUNTY BOARD OF ELECTIONS

Board Meeting Agenda

November 14, 2025 – Immediately Following the Adjourning of Canvass

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Agenda
6. Adoption of Resolution To Count Absentee Ballots at 2:00 PM on Election Day and To Count Curable and UOCAVA Absentee Ballots Between Election Day and Canvass
7. Approval of Acquisition of New Voting System (E.W.6.3.0.0)
8. Adoption of Resolution of the Appointment of Guidelines for Early Voting Officials for the 2026 Primary Election
9. Adoption of the Resolution for the Appointment Date for Early Voting Officials in the 2026 Primary Election
10. Adoption of Resolution of Delegation of Staff for Preparatory Steps of Absentee Ballots for the March 3, 2026 Primary Election and the November 3, 2026 General Election
11. Approval of Procedures for the Notification of Deficiencies on Absentee Return Ballot Envelopes for the 2026 Primary Election

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12. Approval of Procedures For Remarketing Ballots That Cannot Be Read by Tabulators for the 2026 Primary Election
13. Approval of Pre-Processing Procedures of Absentee and Early Voting Ballots for the 2026 Primary Election
14. Approval of Absentee Problems and Solutions Guide for the 2026 Primary Election
15. Other Business
16. Closed Session (if necessary)
17. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Regular Meeting Minutes
November 14, 2025 – After Canvass

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the 2nd Floor Board Room on Friday, November 14, 2025 at 11:27 a.m., Chairperson A.L. Collins presiding.

Board Members in attendance: Chairperson A.L. Collins, Vice Chair Catherine Jourdan, Secretary Chad Doomy, Member Adam Draper, Member Alfred Harvey

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Board Clerk Tricia Starkey, Adam Clark, Macy Payne

Public Comments

None

Motion to Approve Meeting Agenda

Chairperson Collins called for a motion to approve the agenda as presented. Secretary Doomy moved to approve the agenda as presented; Member Draper seconded. **Motion carried unanimously.**

Adoption of Resolution To Count Absentee Ballots at 2:00 PM on Election Day and To Count Curable and UOCAVA Absentee Ballots Between Election Day and Canvass

Macy Payne, Absentee Ballots Manager, presented the resolution to count absentee ballots at 2:00 p.m. on election day in accordance with General Statute 163-234(2). The results of the absentee ballot count will not be announced before 7:30 p.m. on election day. Per statute 163-234(2), this notice will be posted once a week for two weeks prior to the election in a newspaper having general circulation in the county. Vice Chair Jourdan moved to adopt the resolution as presented; Member Harvey seconded. **Motion carried unanimously.**

Approval of Acquisition of New Voting System (E.W.6.3.0.0)

Director Tim Tsujii informed the Board that a new voting software system was piloted for the recent election at precinct 067 in Kernersville and there were no issues. The new software has been budgeted and approved by the county commissioners. Secretary Doomy moved to approve the new software; Member Harvey seconded. **Motion carried unanimously.**

Adoption of Resolution of the Appointment of Guidelines for Early Voting Officials for the 2026 Primary Election

Michelle Bobadilla, Deputy Director, presented the resolution for the appointment of guidelines for early voting officials for the 2026 primary election which is based on Numbered Memo 2023-07 in accordance with changes made by Session Law 2023-40 (SB 747). Member Draper moved to approve the resolution as presented; Member Harvey seconded. **Motion carried unanimously.**

Adoption of the Resolution for the Appointment Date for Early Voting Officials in the 2026 Primary Election

Mrs. Bobadilla presented the resolution for the appointment date for early voting officials in the 2026 primary election based on State Bill 747. The appointment date will be Thursday, January 15, 2026. Secretary Doomy moved to approve the resolution as presented; Member Draper seconded. **Motion carried unanimously.**

Adoption of Resolution of Delegation of Staff for Preparatory Steps of Absentee Ballots for the March 3, 2026 Primary Election and the November 3, 2026 General Election

Mrs. Payne presented the resolution regarding the delegation of staff for preparatory steps of absentee ballots for the 2026 elections. Secretary Doomy moved to adopt the resolution for the 2026 elections as presented; Member Draper seconded. **Motion carried unanimously.**

Approval of Procedures for the Notification of Deficiencies on Absentee Return Ballot Envelopes for the 2026 Primary Election

Mrs. Payne, presented the procedures for the notification of deficiencies on absentee return ballot envelopes for the 2026 primary election for the Board's approval. Member Draper moved to approve the procedures as presented; Member Harvey seconded. **Motion carried unanimously.**

Approval of Procedures For Remarking Ballots That Cannot Be Read by Tabulators for the 2026 Primary Election

Mrs. Payne presented to the Board the procedures for re-making ballots that are unable to be scanned by the tabulators. Member Draper moved to accept the procedures as presented; Secretary Harvey seconded. **Motion carried unanimously.**

Approval of Pre-Processing Procedures of Absentee and Early Voting Ballots for the 2026 Primary Election

Mrs. Payne presented to the Board the pre-processing procedures for absentee ballots and early voting ballots which are conducted by a bipartisan team. Member Draper moved to approve the pre-processing procedures as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Approval of Absentee Problems and Solutions Guide for the 2026 Primary Election

Mrs. Payne presented the absentee disposition guidelines, pursuant to Numbered Memo 2021-03, and informed the Board that the guidelines have not changed since the previous election. Member Draper moved to approve the guidelines as presented; Member Harvey seconded. **Motion carried unanimously.**

Other Business

Tricia Starkey, Board Clerk, reminded the Board that the next meeting scheduled is on December 18, 2025 at 3:00 PM.

Closed Session (if necessary)

Adjournment

Secretary Doomy moved to adjourn; Member Draper seconded. **Motion carried unanimously.** Meeting adjourned at 11:48 a.m.

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Approved:

s:/A.L. Collins
Chairperson

s:/Catherine Jourdan
Vice Chair

s:/Chad Doomy
Secretary

s:/Alfred Harvey
Member

s:/Adam Draper
Member