



FORSYTH COUNTY BOARD OF ELECTIONS

**Board Meeting
Agenda**

February 10, 2026 – 3:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Agenda
6. Approval of Meeting Minutes
7. Adoption of Resolution Regarding Delegation to Staff of Preparatory Steps for Absentee Ballots in the March 3, 2026 Primary Election and November 3, 2026 General Election
8. Approval of Absentee Ballots
9. Adoption of Resolution Out of Precinct Polling Places for the March 3, 2026 Primary Election
10. Review and Approval of Logic & Accuracy Test of Voting Machines for the March Primary Election
11. Adoption of Memorandum of Understanding Between the Forsyth County Board of Elections and Board of County Commissioners
12. Adoption of Resolution for Early Voting Inclement Weather Policy in the March 3, 2026 Primary Election
13. Appointment of Early Voting Precinct Officials

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14. Appointment of Observers (if necessary)
15. Other Business
16. Closed Session (if necessary)
17. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
February 10, 2026 – 3:00 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the 2nd Floor Board Room on Tuesday, February 10, 2026 at 3:04 p.m., Chairperson A.L. Collins presiding.

Board Members in attendance: Chairperson A.L. Collins, Vice Chair Catherine Jourdan, Secretary Chad Doomy (by phone), Member Adam Draper, Member Alfred Harvey

Staff Members in attendance: Director Tim Tsujii, Board Clerk Tricia Starkey, Absentee Manager Macy Payne, Carma Buchanan, Jay Lerman, Jessica Castro, Ian Foster

Pledge of Allegiance

Chairperson A.L. Collins led the Pledge of Allegiance.

Moment of Silence

Chairperson A.L. Collins led a moment of silence.

Public Comments

Chairperson A.L. Collins called for public comments, providing two minutes per speaker:

Ellen Kay Endriss: 310 W 4th Street, Apt 604, Winston-Salem, NC 27101

Dave Crass: 812 Westover Ave., Winston-Salem, NC 27104

Secretary Doomy moved to close public comments; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Motion to Approve Meeting Agenda

Chairperson Collins called for a motion to approve the agenda as presented. Vice Chair Jourdan moved to approve the agenda as presented; Member Harvey seconded. **Motion carried unanimously.**

Approval of Meeting Minutes

Vice Chair Jourdan presented the meeting minutes for the November 4, 2025 and the January 13, 2026 meetings. Chairperson Collins called for a motion to approve the minutes. Member Harvey moved to approve the minutes as written; Member Draper seconded. **Motion carried unanimously.**

Adoption of Resolution Regarding Delegation to Staff of Preparatory Steps for Absentee Ballots in the March 3, 2026 Primary Election and November 3, 2026 General Election

Macy Payne, Absentee Manager, presented updated wording for the resolution regarding the delegation to staff of preparatory steps for absentee ballots. Board members discussed the specific wording. Member Draper moved to adopt the resolution as presented with the intent to amend it at the next meeting; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Approval of Absentee Ballots

Mrs. Payne presented the absentee ballots for the Board’s review.

Vice Chair Jourdan moved to accept 21 civilian absentee ballots with photo ID; Member Harvey seconded. **Motion carried unanimously.**

Vice Chair Jourdan moved to accept one civilian absentee ballot with a photo ID exception form; Member Draper seconded. **Motion carried unanimously.**

Chairperson Collins called for a motion for the overseas ballots. Member Draper moved to approve 7 overseas absentee ballots; Member Harvey seconded. **Motion carried unanimously.**

Four pending ballots were reviewed by the Board. Member Draper moved to accept the 4 ballots which all have photo ID’s; Member Harvey seconded. **Motion carried unanimously.**

The Board reviewed one ballot with a witness issue that was missing a signature. Mrs. Payne informed the Board that the individual was contacted, and a new ballot was mailed to the voter. Member Draper moved to disapprove the one ballots with a witness issue; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Board Members signed absentee voter reports for the approved ballots.

Board Members signed Zero Reports for the DS200 tabulator.

Adoption of Resolution Out of Precinct Polling Places for the March 3, 2026 Primary Election

Carma Buchanan, Polling Place Coordinator, presented three out of precinct polling places for the March 3, 2026 Primary Election which are 076 (Agape Faith Church), 607 (St. John’s Lutheran Church), and 709 (Mount Carmel United Methodist Church). Locations were not available within the specific precinct boundaries. Member Draper moved to approve the precincts as presented; Member Harvey seconded. **Motion carried unanimously.**

Review and Approval of Logic & Accuracy Test of Voting Machines for the March Primary Election

Jay Lerman, Election Systems Manager, announced to the Board that starting on January 14, 2026 the Logic and Accuracy Test of voting machines for the March primary election were conducted. The testing took one week and was conducted by a bipartisan team. Eight machines for early voting sites, all fast scanners, and six training machines were tested. The results shows 100% accuracy. Two observers were in attendance along with 1 new crew. Member Draper moved to approve the testing results as presented; Member Harvey seconded. **Motion carried unanimously.**

Adoption of Memorandum of Understanding Between the Forsyth County Board of Elections and Board of County Commissioners

Director Tim Tsujii presented a revised Memorandum of Understanding between Forsyth County Board of Elections and the Board of County Commissioners. Section six of the document has been updated with the following wording: “The County Board of Elections and the County Director will observe the County’s Budget and Finance policies and procedures concerning the budgeting and expenditure of funds, including, but not limited to, the County’s procurement policies for the expenditure of federal and non-federal funds.” Member Draper moved to adopt the memorandum as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Adoption of Resolution for Early Voting Inclement Weather Policy in the March 3, 2026 Primary Election

Mr. Tsujii presented the resolution for the early voting inclement weather policy for the March 3, 2026 primary election. This policy allows us to be proactive and consistent by allowing the BOE to simply follow the County's policy without having to scramble to convene the Board and hold emergency meetings in the event bad weather affects early voting. Board members discussed the specifics of the wording for the policy. Member Draper moved to table this policy until the next meeting; Member Harvey seconded. **Motion carried unanimously.**

Appointment of Early Voting Precinct Officials

Mr. Tsuji presented the current Early Voting precinct officials lists to the Board for review for all eight early voting sites. All locations are fully staffed with a back up list of workers available if needed. Member Draper stated that the staffing was deliberately done in bipartisan teams and carefully monitored per Director Tsujii's instructions. Vice Chair Jourdan moved to accept the appointment of the early voting precinct officials as presented; Member Draper seconded. **Motion carried unanimously.**

Appointment of Observers (if necessary)

None

Oher Business

**Ian Foster, Intern, presented to the Boad of the inaugural I Voted Sticker contest that Forsyth BOE will be conducting this year. Students in K-12 can submit designs to our office by March 6, 2026. Forsyth County public schools, private schools, and home schools have been notified of the contest. The Board will review submissions in April.

** Mr. Tsujii informed the Board of updated staffing changes. Jessica Loasching has been hired as the new Training Specialist. Jay Lerman will move to the position of Election Systems Manager, and his previous position as Voting System and Geocode Manager is currently being filled.

**Mr. Tsujii reminded everyone that Early Voting starts this Thursday, February 12th and that training for election day begins tomorrow, February 11th.

**Mr. Tsujii informed the Board that he has been in contact with Rural Hall regarding the need for change of the deadline for unaffiliated petition signatures. There are two deadlines per statute that conflict with the deadline for printing ballots. Additional follow up with Rural Hall will be done.

**Tricia Starkey, Board Clerk, reminded the Board members of the upcoming meeting schedule.

Closed Session (if necessary)

Adjournment

Secretary Doomy moved to adjourn; Member Draper seconded. **Motion carried unanimously.** Meeting adjourned at 4:19 p.m.

Approved:

s:/A.L. Collins
Chairperson

s:/Catherine Jourdan
Vice Chair

s:/Chad Doomy
Secretary

s:/Alfred Harvey
Member

s:/Adam Draper
Member