



**Carolina Classic Fair
Temporary Food Establishment Vendor Application**

A temporary food establishment (TFE) permit is required for vendors selling foods that are not specifically exempt. Examples of exempt foods include popcorn, cotton candy, candy apples, ice cream and some beverages. A completed application along with a fee of \$75.00 must be submitted to Forsyth County Department of Public Health 30 days prior to the opening of the fair. **Applications will not be accepted less than 15 days prior to the opening day of the fair.** All food and beverages must be prepared on site or in an establishment that is under inspection by a local health department or appropriate regulatory agency. A separate application and fee is required for a TFE commissary to prepare food offsite or 7 days in advance of the fair.

Event Information (PLEASE PRINT)

Event Name: **Carolina Classic Fair**
Year: _____
Dates/Times of Operation: Start Date: _____ End Date: _____
Start Time: _____ End Time: _____ (Daily Schedule)

Applicant Name: _____ Phone: _____

Organization/Business Name(DBA): _____

Corporation Name if Different: _____

Business Address: _____

Email Address: _____

Date and Location of Last Event: _____

Will any food items be prepared prior to the event? Yes No
If yes, where? _____ When? _____

****Note: Food prepared in advance must be prepared in a TFE Commissary or other inspected establishment.*

Transport distance between preparation site and event location: **Distance in miles** _____

Estimated transport time from preparation site to event location: **Time in minutes** _____

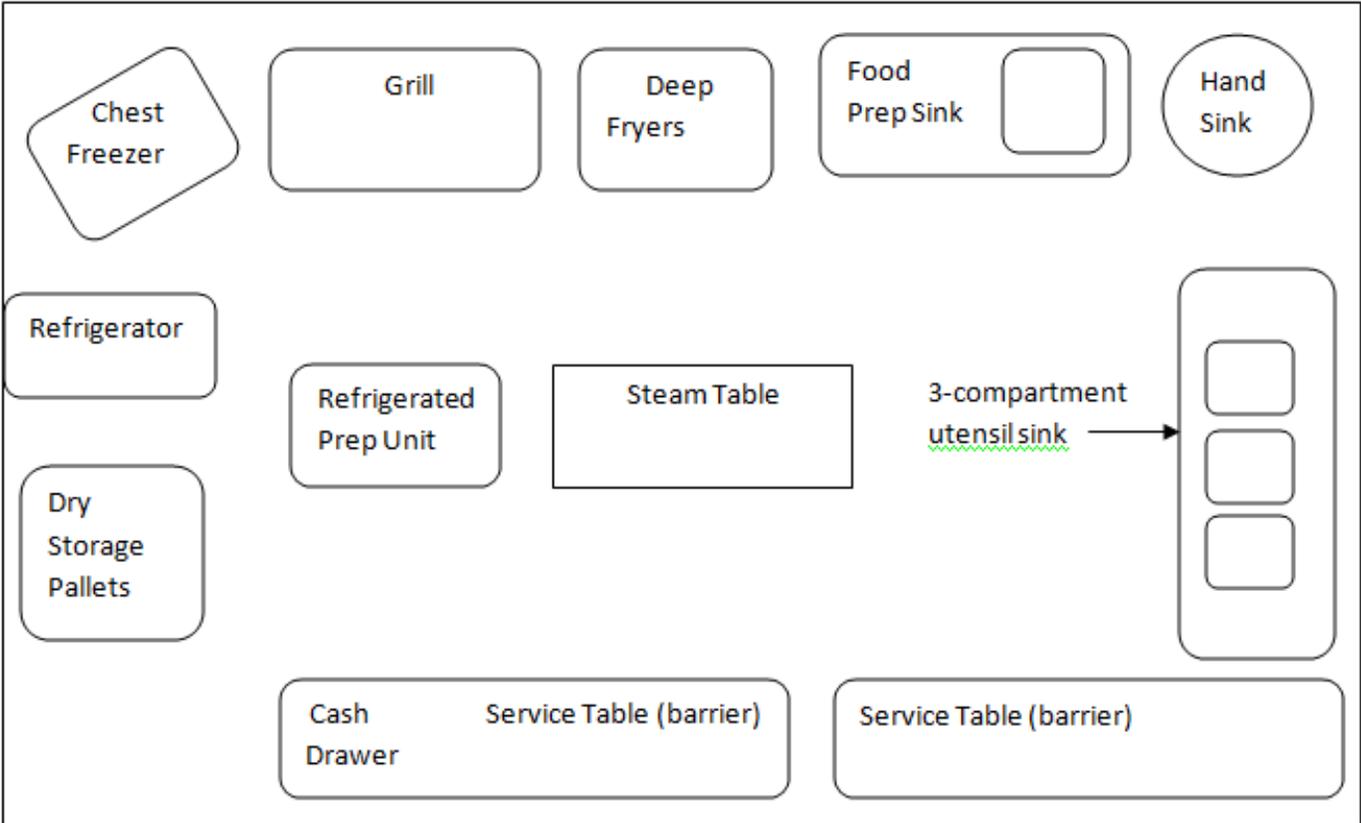
Describe method that will be used to maintain food temperatures, i.e. cambros, mechanical refrigeration, etc.: _____

List all vehicles and areas, including location, that will be used for storage of foods and supplies during the event, i.e. refrigerated trucks, stock trailers, etc. _____

Food Service Space Layout

Use the following example layout to draw the proposed layout of the TFE on the back of this page. You must indicate ALL equipment that will be included in the TFE including refrigerators and hot holding equipment. For cooking equipment, indicate heat source as gas, electric, wood or charcoal.

The layout pictured below is an example only



Choose the type of structure for the TFE: ___ Building ___ Trailer ___ Tent ___ Other
 Provide drawing on back or separate sheet of paper.

Please confirm and sign the following statement:

I hereby certify that all information presented in the application above is complete and accurate. I fully understand that:

- Any deviation from the above information without written approval from Forsyth County department of Public Health, Environmental Health Division, may void final approval and prevent issuance of a temporary food establishment permit.
- A pre-opening inspection of the temporary food establishment is required before a permit can be issued. All equipment must be in place, connected to utilities and operational.
- Food or beverages that is prepared before a permit is issued may be embargoed or required to be discarded.
- Failure to maintain potentially hazardous food at appropriate temperatures may result in disposal or embargo of the food. Cold foods must be 41°F or less and hot foods must be 135°F or greater.
- Approval of this application does not indicate compliance with any other code, law or regulation that may be required, including but not limited to fire, plumbing, mechanical, North Carolina Department of Agriculture.
- Incomplete applications will be denied.
- The completed TFE application and required \$75 fee must be received by the Forsyth County Department of Public Health at least thirty (30) calendar days but no less than fifteen (15) prior to the event or the application shall be denied.

Applicant (full name, please print) _____

Applicant Signature _____ **Date:** _____

***REMINDER:** Application and payment must be received at the same time. Applications and payment can be submitted in person or through the mail.

A pdf application can also be submitted by email with payment made over the phone with a debit or credit card. Payment must be made within 1 business day of submitting the application by email.

To submit by email:

1. Email a pdf of the application to Betty Frericks at frericbj@forsyth.cc
2. You will be contacted by phone to collect payment
3. Provide debit/credit card information to complete payment transaction.